



THE UNIVERSITY OF  
MELBOURNE

GRADUATE  
SCHOOLS

# MELBOURNE GRADUATE SCHOOL OF EDUCATION

## Application for Admission 2010

The following applicants may apply using this form:

- Australian citizens
- Australian permanent residents
- New Zealand citizens.

If you are an international applicant you can apply directly online at [www.futurestudents.unimelb.edu.au/int/ipg/](http://www.futurestudents.unimelb.edu.au/int/ipg/) or through one of our overseas representatives. A list of representatives is available from <http://mureps.acs.unimelb.edu.au/index.asp>. Alternatively, a PDF application form can be downloaded at [www.futurestudents.unimelb.edu.au/pdf/pgradapp/pgradapp.pdf](http://www.futurestudents.unimelb.edu.au/pdf/pgradapp/pgradapp.pdf)

Applications for the Master of Teaching are to be made through VTAC. Timely applications close on 30 September and late applications on 13 November. For full details visit [www.vtac.edu.au](http://www.vtac.edu.au)

### PROGRAM WITH THESIS COMPONENT

If you are interested in undertaking a program with a thesis component, you are required to first complete an Expression of Interest form. You will be notified of the outcome of your Expression of Interest within three weeks. For more information on the Expression of Interest visit: [www.education.edu.au/research/eoi/](http://www.education.edu.au/research/eoi/)

### SUPPORTING DOCUMENTATION

You must supply final transcript/s of results for all qualifications listed on this application form. A final transcript of results includes a statement that you have completed all the requirements for that program and a key which enables interpretation of the grades used for the results.

### All supporting documentation supplied must be certified.

A certified copy is a photocopy of the original document which has the signature and official stamp of one of the following people: barrister or solicitor, police in charge of station, pharmacist, doctor, dentist, principal of school, justice of the peace or clerk of court, indicating that they have sighted the original document. The signature stamp must appear on every page of the document.

### A photocopy or facsimile of a certified copy is not acceptable.

Do not send original documents. No responsibility is accepted by the Melbourne Graduate School of Education (MGSE) for any original documents submitted with an application. Documents and attachments submitted with an application will not be returned unless prior arrangements are made.

## PERSONAL DETAILS

Please complete and tick boxes as appropriate

Title  Dr  Mr  Mrs  Miss  Ms

Given Names

Surname

If your current name is different from the name which appears on your transcripts, you must include documentary evidence of the change of name.

Date Of Birth  Gender  Male  Female

Please inform the Education Student Centre of any change of address after submitting this application.

Home Street Address  Suburb

Postcode  Telephone Number  Facsimile Number

Mobile Number  Email Address

Where did you hear about this program?

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Academic staff   | <input type="checkbox"/> Colleague              | <input type="checkbox"/> Agent                 | <input type="checkbox"/> Information Session |
| <input type="checkbox"/> MGSE publication | <input type="checkbox"/> University publication | <input type="checkbox"/> Email from University | <input type="checkbox"/> Open Day            |
| <input type="checkbox"/> Newspaper        | <input type="checkbox"/> Magazine               | <input type="checkbox"/> University Website    | <input type="checkbox"/> Friend or Family    |
| <input type="checkbox"/> Other: _____     |   |  |  |

## ACADEMIC QUALIFICATIONS

Name of degree/diploma	Name of institution	Length of course	Completion date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

  

Other relevant subjects/programs	Name of institution	Length of program	Completion date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Applicants for the Postgraduate Certificate in Educational Studies (Modern Languages Education) must attach either (1) certified copies of transcripts which indicate a three year post-VCE major in a language other than English or (2) a statement from a university language department that you have undertaken a test within the last 24 months which assessed your language studies/proficiency as at least equal to the level which is required for a three year post-VCE major in that language.

Applicants for the Postgraduate Certificate in the Teaching of Shakespeare must include a personal statement with their application outlining their qualifications, appropriateness and readiness for the program.

### Previous enrolment

If you have previously been enrolled at the University of Melbourne, Melbourne College of Advanced Education, Institute of Early Childhood Development or the Hawthorn Institute of Education, please include your name as it appeared in the past record and your student enrolment number.

Surname  Student number

### Mode of study

Do you intend to study  Full-Time  Part-Time Do you intend to study a subject in the Summer Semester?  Yes  No

### Credit

Are you applying for credit for previous studies?  Yes  No

If you tick 'Yes', you must complete a Credit Application Form and attach it to this application. This includes applicants requesting exemption from research methodology studies. The credit application form can be downloaded at: [www.education.unimelb.edu.au/futurestudents/apply/credit.html](http://www.education.unimelb.edu.au/futurestudents/apply/credit.html)

## PROGRAM PREFERENCE

### Professional Certificate Qualifications

Professional Certificate in Teaching Content through English

### Postgraduate Certificate Qualifications

#### Generalist qualifications

Postgraduate Certificate in Educational Studies

#### Specialist qualifications

- Postgraduate Certificate in Assessment and Evaluation
- Postgraduate Certificate in Computer Education
- Postgraduate Certificate in Educational Studies (Language Intervention and Hearing Impairment)
- Postgraduate Certificate in Educational Studies (Modern Languages Education)
- Postgraduate Certificate in Educational Studies (Special Education, Inclusion and Early Intervention)
- Postgraduate Certificate in Educational Studies (Specific Learning Difficulties)
- Postgraduate Certificate in Educational Studies (TESOL)
- Postgraduate Certificate in Educational Studies (International Baccalaureate) Primary Years Program
- Postgraduate Certificate in Educational Studies (International Baccalaureate) Diploma Program
- Postgraduate Certificate in Educational Research
- Postgraduate Certificate in the Teaching of Shakespeare

### Postgraduate Diploma Programs

#### Specialist qualifications

Postgraduate Diploma in Educational Studies (TESOL)

### Master Degree Programs

#### Generalist qualifications

##### Master of Education

- Coursework  
Please indicate your preferred Area Option: \_\_\_\_\_
- Coursework and Minor Thesis (20,000 word Thesis)  
Please indicate your preferred Area Option: \_\_\_\_\_

#### Specialist qualifications

##### Master of Assessment and Evaluation

- Stream 100A Coursework and 20,000 word Thesis
- Stream 100B Coursework
- Stream 150 Coursework and Major Thesis
- Stream 150A Coursework and 20,000 word Thesis
- Stream 150B Coursework

##### Master of Education (Educational Management)

- Stream 100A Coursework and 20,000 word Thesis
- Stream 100B Coursework
- Stream 150A Coursework and 20,000 word Thesis
- Stream 150B Coursework

##### Master of Education (International Baccalaureate) Diploma

- Stream 100A Coursework and 20,000 word Thesis
- Stream 100B Coursework

##### Master of Education (International Baccalaureate) Primary Years

- Stream 100A Coursework and 20,000 word Thesis
- Stream 100B Coursework

##### Master of Education (Language Intervention and Hearing Impairment)

- Stream 100B Coursework

##### Master of Education (Specific Learning Difficulties)

- Stream 100B Coursework

##### Master of Education Policy (International)

- Coursework

##### Master of Educational Psychology

- Coursework and Project

##### Master of Educational Psychology/Doctor of Philosophy

- Coursework and Research

##### Master of School Leadership

- Coursework\*

#### Master of Modern Languages Education

- Stream 100A Coursework and 20,000 word Thesis
- Stream 100B Coursework
- Stream 150A Coursework and 20,000 word Thesis
- Stream 150B Coursework

#### Master of Tertiary Education Management

- Coursework\*

#### Master of TESOL

- Stream 100A Coursework and 20,000 word Thesis
- Stream 100B Coursework
- Stream 150A Coursework and 20,000 word Thesis
- Stream 150B Coursework

#### Master of Youth Health and Education Management

- Coursework

#### Master of Education (Student Wellbeing)

- Coursework

#### Master of Education (Special Education, Inclusion and Early Intervention)

- Stream 100B Coursework

#### Doctoral Degree Programs

##### Generalist qualifications

- Doctor of Education (Research)
- Doctor of Education (Coursework)\*
- Doctor of Educational Psychology

\*denotes full-fee paying program

## SUBJECT SELECTION

The MGSE's program handbook featuring details about graduate programs and subjects in 2010 is available on line from 23 October 2009, visit [www.education.unimelb.edu.au/futurestudents](http://www.education.unimelb.edu.au/futurestudents). Some Education subjects are conducted in non-standard semester times and it is therefore very important to check the timetable website. The 2010 timetable will be released on 23 October 2009 and is available at <https://sis.unimelb.edu.au>

Note. The official commencement date for Semester 1 2010 is **1 March** and Semester 2 is **26 July**. All successful applicants will enrol online.

## RESULTS

Have you attached evidence of your educational results? (tick one)  Yes  No

But I am currently completing my studies and will have my final results by date:  and I will mail them to the Education Student Centre.

#### English Language Requirements

You will need to supply a copy of the results of an IELTS or TOEFL test completed within the last two years if:

- English is not your native language, and
- The medium of instruction and assessment for your previous tertiary study was in a language other than English.

Have you attached a certified copy of IELTS or TOEFL test results? (tick one)  Yes  No

#### Teaching/Employment

Current Position  Starting Date

Employer's Name  Employer's Address   
 Postcode

Employer's Telephone Number  Facsimile Number

Previous teaching experience and or/employment relevant to your application

Name or Institution of Employer

Position Held/ Type of Employment

Dates of the Period of Employment

#### Masters (by Research) and Doctor of Education (by Research) Applicants only

##### Existing qualifications and research experience

Please attach separate sheet:

1. Research methodology subjects completed and result
2. Did you submit a thesis for any of the qualifications listed above? If yes, please provide details of length and result attained
3. Have you any other evidence of research experience or research training? Please provide examples.

##### Statement of thesis proposal

An initial thesis proposal (of one page, building on the Expression of Interest you recently submitted, and developed in consultation with your supervisor) must be included with applications for:

- Masters programs streams 100, 100A, 150 or 150A – except Master/Doctor of Educational Psychology
- Doctor of Education.

Please include the following information:

1. Your name, contact telephone number and/or email address and program for which you are applying
2. The topic to be investigated
3. A statement of the rationale and aims of the study
4. A brief list of the important literature in the area
5. What kind of information will be sought and which methodologies will be used in the collection and analysis of the information
6. Name and signature of staff member who will be your supervisor.

This research proposal will be modified and developed further in the program of your studies.

### Master of Educational Psychology and Doctor of Educational Psychology applicants only

You must arrange for the submission of two referees' reports using the appropriate form which can be found at:  
[www.education.unimelb.edu.au/futurestudents/apply/apply.html](http://www.education.unimelb.edu.au/futurestudents/apply/apply.html)

## DECLARATION

1. I declare that the information I have submitted with this application is a true and complete record of all academic results I have achieved at each and every university and tertiary institution which I have attended.

2. I hereby authorise the University of Melbourne to make enquiries and obtain official records from any university and tertiary institution concerning my current or previous attendance which, in its absolute discretion, it believes are necessary.

3. I acknowledge that my failure to disclose my true and complete tertiary record may result in my being excluded from the University. I further declare that all the information supplied by me is complete, true and correct in every particular and acknowledge that the University may terminate my studies if I have misrepresented my past and/or present circumstances and that this termination may take place at any stage during the course undertaken.

4. I understand that should I be awarded a scholarship from the University of Melbourne I may not hold another equivalent award at the same time.

5. I declare that I will be able to abide by the University's policy regarding refunds outlined in Arrangements Relating to the Payment of Student Fees.

6. I understand that the University reserves the right to inform other tertiary institutions if any of the material presented to support my application is found to be false.

7. All documents submitted become the property of the University of Melbourne.

8. I understand that the University of Melbourne may disclose the personal information I have given in this application form to the Department of Education, Employment and Workplace Relations (DEEWR) and that DEEWR will collect and store my personal information in the Higher Educational Information Management System.

9. Return your completed application to the Education Student Centre, contact details are outlined below.

Please note, unsigned applications cannot be processed.

Timely applications close 30 November 2009. If you intend studying a summer semester subject your application must be lodged by 30 November.

Providing places are still available late applications will be accepted until the end of January 2010.

For information regarding mid-year application, please contact the Melbourne Graduate School of Education in June 2010 to check availability of places.

Please note: The closing date for the Master and Doctor of Educational Psychology, Master of Educational Psychology/PhD is 31 October. Interviews for selection will be held in early November 2009. The closing date for the Postgraduate Certificate in the Teaching of Shakespeare applications is 30 November 2009.

Name of applicant (please print)

Signature

Day  Month  Year

## FURTHER INFORMATION

The University of Melbourne's future students webpage will direct you to current information on entry requirements, selection, fees, scholarships, financial assistance, special entry and access schemes and student visas.  
[www.futurestudents.unimelb.edu.au/grad/apply/before.html](http://www.futurestudents.unimelb.edu.au/grad/apply/before.html)

## CONTACT

One of our friendly and professional student advisers can assist you with any enquiry, please contact them at:

### Melbourne Graduate School of Education Student Centre

Level 2, Alice Hoy Building  
The University of Melbourne  
Victoria 3010 Australia

Telephone: +61 3 8344 8285

Facsimile: +61 3 8344 8529

Web enquiries <http://edfac-unimelb.custhelp.com>  
[www.education.unimelb.edu.au/futurestudents/](http://www.education.unimelb.edu.au/futurestudents/)

### Application for Admission 2010

Authorised by the Director and Associate Dean, Learning and Teaching, Melbourne Graduate School of Education

Published by the Melbourne Graduate School of Education, University of Melbourne.  
CRICOS Provider Code: 00116K

The information in this publication was correct at the time of printing. The University of Melbourne reserves the right to make changes as appropriate. As details may change, you are encouraged to visit the University's website to obtain the latest information [www.unimelb.edu.au](http://www.unimelb.edu.au)

When dealing with personal or health information about individuals, the University of Melbourne is obliged to comply with the Information Privacy Act 2000 and the Health Records Act 2001. For further information refer to [www.unimelb.edu.au/unisec/privacy/privacypolicy.html](http://www.unimelb.edu.au/unisec/privacy/privacypolicy.html)

© Copyright University of Melbourne 2009.  
Copyright in this publication is owned by the University and no part of it may be reproduced without the permission of the University.



THE UNIVERSITY OF  
MELBOURNE